

**School of Education**

**Graduate Studies and Innovative Programs**

College of Professional Studies

1901 Fourth Avenue

Stevens Point, Wisconsin 54481-3897

**Master of Science in Education (MSE)**

**Comprehensive Portfolio**

**Completed By:** [First Name, Last Name]

**Date Submitted:** [month/day/year]

**Email:** [student email address]

|  |
| --- |
| **GUIDANCE FOR USING THIS DOCUMENT** |
| 1. Make a copy of this document. 2. Replace each item with your information, reflections, and assignments/artifacts. Each section will have specific guidance. 3. Delete any guidance or expectation text. |
| **EXPECTATIONS FOR THIS PORTFOLIO** |
| 1. **Critical Thinking:** Analyze and evaluate educational theories and practices in each reflection. 2. **Depth of Understanding:** Show a thorough understanding of the MSE program outcomes and goals. 3. **Clear Structure:** Organize ideas logically and clearly. 4. **Professional Writing:** Follow academic writing standards and proper citation, if applicable. 5. **Grammar and Punctuation:** Correct grammar; no errors and evidence of careful proofreading 6. **Academic Integrity:** The use of Artificial Intelligence (AI) apps is prohibited for writing. 7. **Pseudonyms:** To maintain confidentiality, please use fake names for students throughout all your assignments/artifacts. |

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# **Program/Graduation Plan**

# **EXAMPLE**

|  |  |
| --- | --- |
| **Graduation Plan** | |
| **Student Name:** | Jane Smith |
| **Preferred Number of Classes Each Term:** | 3 |
| **Certification Seeking:** | none |

\*If seeking certification in reading, early childhood, special education, or ECSE please indicate here

|  |  |  |  |
| --- | --- | --- | --- |
| **Courses to Take** | **Semester** | **Credits** | **Grade** |
| EDUC 702: Advanced Educational Psychology | F23 | 3 | A |
| EDUC 507: Turtle Project | F22 | 3 | A- |
| EDUC: STEM for Gifted Learners | F22 | 3 | B |
| EDUC 708: Social and Cultural Foundations of Ed | Sp24 | 3 | A |
| EDUC 726: Models of Teaching and Learning | Sp 24 | 3 | A |
| EDUC 746: Diagnosis and Evaluation of Reading Ability | Sp 24 | 3 | B |
| EDUC 701: Philosophical Foundations of Education | S 25 | 3 | In Progress |
| EDUC 748: Supported Literacy | S 25 | 3 | In Progress |
| EDUC 756: Assessing Students in Special Education | S 25 | 3 | In Progress |
| Educ 707: Educational Research | F 24 | 3 | A |

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# **Program Evaluation Form**

**Description**

Evaluation of all the courses you have completed throughout the program.

**Guidance**

1. Complete a program evaluation for all the courses you completed throughout your master’s program. Click the link to access the survey, once complete, your results will be emailed to you. <https://uwsp.az1.qualtrics.com/jfe/form/SV_0rfCK1TsRUb3H6e>
2. Include your results here comprehensive portfolio. You can link the results as a PDF, or you follow the example below.

# **EXAMPLE**

**Course #1:**

EDUC 704: Strategies for Discipline and Classroom Management

**Course Classification:**

Core Course

**What year did you complete this course?**

2023

**What semester did you complete this course?**

Summer

**What were the strengths of this course?**

Strategies for Discipline and Classroom Management excelled in providing engaging and relevant content that directly applied to real-world classroom scenarios. The use of case studies and practical examples enhanced understanding, while interactive learning methods, such as group discussions, created a dynamic classroom environment. Students appreciated the diverse range of strategies presented, which allowed them to discover techniques that aligned with their personal teaching styles. Additionally, the instructor fostered a supportive atmosphere, encouraging open dialogue and the sharing of experiences.

**What were the weaknesses of this course?**

While I didn’t find many weaknesses in the course, I do think a few areas could enhance the experience even further. At times, I felt the pace was a bit fast, so a slower pace or additional review sessions might have been helpful. Although the content was generally clear, I think a few assignments could benefit from more detailed guidelines to ensure everyone understands the expectations. Overall, I really enjoyed the class content and how it was presented, which made the learning experience highly effective and engaging

# **Personal Statement**

**Description**

Your personal statement is a written reflection of your growth throughout your master's program. This portion allows you to describe your educational journey and showcase your passion for teaching. Use the following questions to guide your statement.

**Essential Details**

* 500-600 words
* Double spaced

**Required Questions**

1. Describe your growth as a *professional* through this program. How have you changed? Identify how this has impacted those who you work and interact with.
2. Describe your growth as a *person*. How have you changed? Identify how this has impacted those who you work and interact with.
3. Provide 2-3 specific examples of what you do in your work life that is informed by what you have learned in the program. Identify what you have gained as a professional.

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# **Program Goals and Reflection**

**Description**

In this section, you will reflect on the 6 Program Goals and reflect on how you show that you have met each goal in your work and personal life. You will also give specific examples of things you currently do or hope to do in your career related to each goal.

**Essential Details**

* 500-600 words
* Double spaced
* Reflect on EACH goal below.

**Program Goals**

Program goals are the skills necessary to achieve our program outcomes. At the end of their educational journey, Master’s degree graduates will be able to:

1. Self-direct their personal and professional growth.
2. Respond effectively to differences, equity and diversity, and global learning communities.
3. Align content, pedagogy, and knowledge of students to engage and guide learners as they achieve developmentally appropriate objectives.
4. Improve practice through critical self-reflection, self-assessment, and applied research.
5. Work collaboratively with colleagues, professionals, parents, guardians, families, and individuals.
6. Demonstrate skills representative of an educational leader.

# **Program Outcomes Cover Sheet**

**Description**

In this section, you will select assignments from your coursework over the years that align with the three Program Outcomes. The Program Outcomes are listed below in the example table.

**Essential Details**

* Copy the table below and replace the information in rows 1and 6-10 with your information.
* For a list of specific assignments that fit each of the program outcomes below, go to the Comprehensive Portfolio Guidebook, Appendix D

## **EXAMPLE**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Program Outcomes Cover Sheet** | | | | |
| **1** | **Name:** Maria Guzman | | **Emphasis:** Special Education | | |
| **2** | **Program Outcome 1** | The application of graduate-level knowledge in core and research areas, as well as in the chosen emphasis area. (At least 1 artifact) | | | |
| **3** | **Program Outcome 2** | The ability to integrate content knowledge into curricular, instructional, and assessment strategies for students at different educational levels or in the Master’s student applicable professional area. (At least 2 artifacts) | | | |
| **4** | **Program Outcome 3** | The ability to formulate, implement, and sustain evidence-based practices in an educational or professional environment. (At least 2 artifacts) | | | |
| **5** | **Program Outcomes** | **Title of Artifact** | **Include the course number in the appropriate box for which the artifact was completed.** You must have 3 artifacts from Core or Research Courses and 2 artifacts from Emphasis/Elective) | | |
| **Core** | **Research** | **Emphasis/**  **Elective** |
| **6** | Program Outcome 1, Artifact 1 | Position Paper | EDUC 708 |  |  |
| **7** | Program Outcome 2, Artifact 2 | Inclusive Lesson Plan |  |  | EDUC 564/764 |
| **8** | Program Outcome 2, Artifact 3 | Design for Optimal Learning | EDUC 702 |  |  |
| **9** | Program Outcome 3, Artifact 4 | Parent Education Information Program |  |  | EDUC 778 |
| **10** | Program Outcome 3, Artifact 5 | Final Research Presentation |  | EDUC 707 |  |

# **Program Outcomes Artifacts and Reflections**

**Description**

In this section, you will copy and paste or link to the assignments you identified in the table above.

**Essential Details**

* Ensure ALL links are publicly accessible.
* Reflect on EACH artifact explaining which program outcomes are demonstrated with the artifact and how your experiences in the development of this artifact helped you meet this outcome.
* For Program Outcome 3, the reflection should include a description of how this artifact will sustain evidence-based practices in an educational or professional environment.

## **EXAMPLES**

## **Artifact 1**

## **Program Outcome 1, Artifact 1: Inclusive Lesson Plan**

If you want to link to a video, you can place the video in Google Drive and add a link to it here. Example: the video for this Artifact can be found through my [multimedia folder](https://drive.google.com/drive/folders/1jnoVW5Y5o8_6IXQU8xGo566s0V17-WwF).

### **Artifact 1 Reflection**

Reflect on the artifact. Describe which program outcomes are demonstrated with this artifact and how this artifact helped you meet this outcome. When you are including outcome 1, describe how this artifact will demonstrate graduate-level knowledge in core and research areas, as well as in the chosen emphasis area.

## **Artifact 2**

## **Program Outcome 2, Artifact 2: Inclusive Lesson Plan**

If you want to link to a video, you can place the video in Google Drive and add a link to it here. Example: the video for this Artifact can be found through my [multimedia folder](https://drive.google.com/drive/folders/1jnoVW5Y5o8_6IXQU8xGo566s0V17-WwF).

### **Artifact 2 Reflection**

Reflect on the artifact. Describe which program outcomes are demonstrated with this artifact and how this artifact helped you meet this outcome. When you are including outcome 2, describe how this artifact demonstrates the ability to integrate content knowledge into curricular, instructional, and assessment strategies for students at different educational levels or in the Master’s student applicable professional area.

## **Artifact 3**

## **Program Outcome 2, Artifact 3: Inclusive Lesson Plan**

If you want to link to a video, you can place the video in Google Drive and add a link to it here. Example: the video for this Artifact can be found through my [multimedia folder](https://drive.google.com/drive/folders/1jnoVW5Y5o8_6IXQU8xGo566s0V17-WwF).

### **Artifact 3 Reflection**

Reflect on the artifact. Describe which program outcomes are demonstrated with this artifact and how this artifact helped you meet this outcome. When you are including outcome 2, describe how this artifact demonstrates the ability to integrate content knowledge into curricular, instructional, and assessment strategies for students at different educational levels or in the Master’s student applicable professional area.

## **Artifact 4**

## **Program Outcome 3, Artifact 4: Inclusive Lesson Plan**

If you want to link to a video, you can place the video in Google Drive and add a link to it here. Example: the video for this Artifact can be found through my [multimedia folder](https://drive.google.com/drive/folders/1jnoVW5Y5o8_6IXQU8xGo566s0V17-WwF).

### **Artifact 4 Reflection**

Reflect on the artifact. Describe which program outcomes are demonstrated with this artifact and how this artifact helped you meet this outcome. When you are including outcome 3, describe how this artifact will sustain evidence-based practices in an educational or professional environment.

## **Artifact 5**

## **Program Outcome 3, Artifact 5: Inclusive Lesson Plan**

If you want to link to a video, you can place the video in Google Drive and add a link to it here. Example: the video for this Artifact can be found through my [multimedia folder](https://drive.google.com/drive/folders/1jnoVW5Y5o8_6IXQU8xGo566s0V17-WwF).

### **Artifact 5 Reflection**

Reflect on the artifact. Describe which program outcomes are demonstrated with this artifact and how this artifact helped you meet this outcome. When you are including outcome 3, describe how this artifact will sustain evidence-based practices in an educational or professional environment.