



This form is available at: <https://dpi.wi.gov/licensing/apply-educator-license/supplementary-forms>

Instructions for the Applicant: Complete Section I below. Have the Educator Preparation Program (EPP) complete Section II and Section III of the form with signature. Then upload the completed form into your online application.

Instructions for Educator Preparation Program: Complete Section II and Section III below, sign, and return to applicant.

**SECTION I.
 APPLICANT INFORMATION**

Legal Name *Last, First, Middle*

Other / Previous Names

**SECTION II.
 SUBSTITUTE TEACHER EPP VERIFICATION**

- The applicant listed above in Section I has completed all the following requirements, listed below:
- Individual is at least 20 years of age.
 - Individual is enrolled in a teacher preparatory program approved by the state superintendent.
 - If the teacher preparatory program in which the individual is enrolled awards a bachelor's degree, the individual has successfully completed the minimum number of credits to have achieved junior level status.
 - The Individual has completed 15-hours of classroom observation.

Date of EPP Verification

**SECTION III.
 EDUCATOR PREPARATION PROGRAM INFORMATION**

Educator Preparation Program

Name of Certifying Officer (Printed) *First and Last Name*

Email Address of Certifying Officer

SIGNATURE

I, THE CERTIFYING OFFICER, ATTEST that the educator listed above has completed all requirements.

Signature of Certifying Officer

Date Signed *Mo./Day/Yr.*

