Professional Education Program

Exception Application

This exception allows students to apply to the Professional Education Program with GPA below the requirement.

**Date** **Student ID#**

**Name**

 Last First Middle Initial (Maiden)

**Address**

 Street City ZIP

**Best Phone** ( \_ \_\_ ) **UW-Stevens Point email** \_\_\_

**Intended Major(s)** **Minor(s)**

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| --- | --- | --- | --- |
| **Exception Request** | ❑ Grade Point Average |  |  |
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Application Deadline:

Submit complete application and supporting materials to 469 College of Professional Studies by **September 11** and **February 7** by 4:30 p.m. (If the deadline falls on a weekend, the Exception Application is due the Friday prior to the deadline.) Incomplete Exception Applications will not be processed.

Attachments:

* **Academic Records**
* **Current UWSP undergraduate students** must attach an up-to-date Degree Progress Report (available through UWSP accesSPoint—not MyPoint please.)
* **Communicative Disorders graduate students and/or any student not currently enrolled at UWSP** must attach separate unofficial transcripts from any college or technical college attended.
* **Not current UWSP students or any student who has ever been suspended from any institution for academic reasons** must submit separate unofficial transcripts from any college or technical college attended.
* **Letter**
	+ Extenuating circumstances that may have affected your score(s) or grades.
	+ Your reasons for requesting an exception.

Exception Application Requirements:

**Grade Point:** (GPA of 2.75 cumulative GPA will be required at time of student teaching)

* You have completed at least 24 hours of instruction with a grade point of 2.60 or higher.
* Your grades show significant improvement over a minimum of 2 consecutive semesters (3.00 or higher).

Exception Decisions:

The Department of Public Instruction limits the School of Education to granting exceptions to 10% of our Professional Education Program’s admitted student population.

1. Students will be ranked using 50% overall GPA and 50% largest score deviation.
2. Final exception decisions will be determined by the SOE. Exception decisions are not appealable.
3. Results will be mailed/emailed within 5 working days of deadlines.